PC Software Setup – EZStation (Windows/Mac) – CLOUD DEVICE

When the device is shared to you via a QRCode, first follow the instructions to add the device to the app on your smart phone. Once added there it will be easier to add to the Windows/Mac EZStation software.

Install UniEase (iOS or Android) , Create an account and then select the + sign at the top right of the app to scan the QRcode to add the device.

Step 1 —Download EZStation

https://www.uniview.com/Products/Software/PC/EZStation/

Step 2 — Install the Software

1. Run the installer.
2. Click **Next** through the prompts.
3. When finished, open **EZStation**.

Step 3 — First-Time Login

1. Username: **admin**
2. Password: (create your password)

   remember this password, this is your password to log into the program not the recorder*

3. Complete the password protection questions.
4. Login with the password you just created (recommend to select Auto Login)

Step 4 — Log in to EZStation with your **cloud account**

1. In EZStation, On the Control Panel select > Device Management > Cloud Device.
2. Click Login, enter your username and password, (select Auto Login and Save Password) then click Login

Step4b — Add your devices from the cloud

1. While still in Cloud Device.
2. Devices under your cloud account are listed under My Cloud Device, and devices shared from other cloud accounts are listed below under Shared Cloud Device

3. Click Device Details to add, edit, delete cloud devices, to share or cancel sharing, or to manage or cancel management.
4. Click Add Manage to add device(s) to the software; click Cancel to cancel management without deleting the device from the cloud account.
5. After your cloud device is added, you may watch Live View or Playback under Control Panel.

Step 5 — Live View

1. Click **Live View**.
2. Drag cameras into the viewing window. You can drag the device to add all its cameras.
3. Use the toolbar to:
    - Take snapshots
    - Record video
    - Switch layouts (1, 4, 9, 16 cameras)

Step 6 — Playback & Backup

1. Click **Playback**.
2. Select the camera(s).
3. Choose the date and time.
4. Use the timeline to scroll through recordings.
5. To save video:
    - Click **Clip**
    - Select start & end
    - Click **Export**

Step 7 — Logging Out

- Click **Logout** when finished.
- Your cameras will remain saved.